

GRAYSON COUNTY MASTER GARDENERS
FALL GARDEN SHOW
EXHIBITOR WORK SHEET

If you require any additional space, above amount include in your contract, please tell us what you require:

Electricity (requested) YES/NO (No charge)

Name as you want it to appear on your sign _____

Any special requirements? We provide water – Ice – banner ties – please let us know of anything special you will need i.e. dedicated power for freezer. _____

We do not carry insurance for Sponsors or Vendors or their equipment; however, the facility is locked at night and a Master Gardener is the last to leave on set-up, show day and removal day.

Will you have “SHOW SPECIALS” or “COUPONS” that you would like us to add to our program that is handed out at the door. We need to know at least 5 weeks ahead of Show..

Does you require any handouts from the Master Gardener office, Last year we provided handouts on turf, best plants for Texoma, worm casting, etc. Again we need three weeks notice in order to run sufficient copies.

We have WI-FI available at the arena and will give you the password the day before the Show.

If you have any Show Specials you would like us to announce during the Show please let us know 2 weeks before the show with the text and time you want it announced. Call Bev Patterson (972-505-1841) or Mike Gowdy (214-280-0342)

Setup will begin on Friday October 7th at Noon till 7pm, Sponsors and Vendors with large equipment can arrive at 8.30am, just make special arrangements with Bev Patterson (972-505-1841) who is in charge of set-up and layout requirements. Teardown starts at 8am to 5pm on Sunday.

The Pipe & Drape folks will put up the signs in the booth but we have ties to hang signs in the arena and at the MG desk. So let our Set-Up crew know.

During the show time our Master Gardeners (wearing green shirts) will sit in your booth so you can take a break for food, coffee or bathroom.

We have a Free Hospitality Area for our Sponsors and Vendors provided by our Master gardeners.

During set-up time we will have free donuts and coffee available, lunch times we will bring in Pizza. During tear down ask our Master Gardeners if you need any assistance.